

# UNIVERSITI SAINS MALAYSIA DIVISION OF ACADEMIC AND INTERNATIONAL AFFAIRS

## Information /Guidelines of Immigration for Foreign Students

### NEW APPLICANTS

All students who has been offered to study in Malaysia are required to have a Student Pass approval before entering Malaysia.

To process the application of a Student Pass, a student is required to submit

- . 3 certified photocopies of all used pages of his/her passport;
  - . 3 passport-sized photographs.
  - . passport with a validity date that covers the period of study.
- **Students who has previously applied/registered in any one of the institutions in Malaysia and possesses a Student Pass under that institution are**
    - . required *to get a letter of release* from the said institution in order to cancel the Student Pass. *Otherwise application for Student Pass under USM cannot be processed and thus will cause a delay in registration.*
  - **Students who are in possession of Professional Pass will be required to**
    - . apply for “Permission to Study”. Documents required for the application for permission to Study are as stated below:
      - . 3 certified photocopies of all used pages of his/her passport;
      - . 3 passport-sized photographs.
      - . passport with a validity date that covers the period of study.

**STUDENTS WHO ENTER MALAYSIA BEFORE OBTAINING  
THE STUDENT PASS APPROVAL IS REQUIRED TO PAY A  
SUM OF MALAYSIAN RINGGIT 500.00 FOR JOURNEY  
PERFORMED (JP) VISA OVER AND ABOVE THE NORMAL  
STUDENT PASS FEE**

Expiry of social Visit Pass is the sole responsibility of the student.

- **Students are advised to enter Malaysia and register within the validity period i.e **3 months from the date of issue** of the Student Pass approval.**

Prior to obtaining your *Student Pass sticker at the Immigration Office, students are required to pay the fees and register at the IPS/Admission office.*

**PAYMENT/CHARGES FOR STUDENT PASS/DEPENDENT PASS/ SPECIAL PASS**

<b>PASSES</b>	<b>PAYMENT/CHARGES</b>
Student Pass	RM60.00
Dependent Pass	RM90.00
Special Pass	RM100.00 (per month for a maximum of two months only)
“Permission to Study”	Free

### **VISA CHARGES**

<b>COUNTRIES</b>	<b>CHARGES (RM)</b>	<b>COUNTRIES</b>	<b>CHARGES (RM)</b>
ARGENTINA	20.15	India	RM100.00
Bangladesh	20.00	Indonesia	RM15.00
Bhutan	20.00	Israel	RM9.70
Bolivia	11.00	Italy	RM9.50
Brazil	17.00	Japan	<i>Gratis</i>
Bulgaria	21.90	South Korea	30.00
Chile	24.50	Liberia	13.00
China	30.00	Mexico	17.50
Costa Rica	9.00	Myanmar	19.50
Denmark	6.00	Nepal	20.00
Dominica	12.90	Panama	14.50
Ecuador	7.00	Pakistan	20.00
Finland	7.00	Peru	20.00
France	12.90	Philippines	36.00
Haiti	16.00	Portugal	6.50
Hungary	21.45	Saudi Arab	17.50
India	100.00	Spain	11.60
Indonesia	15.00	Sri Lanka	15.00
Israel	9.70	Sudan	12.90

Italy	9.50	Thailand	Gratis
Finland	7.00	U.S.A.	6.00
France	12.90	Venezuala	18.00
Haiti	16.00	Vietnam	13.80
Hungary	RM21.45	-	
Others Countries	≈ RM20.00		

- Please take note that Undergraduate Students and Non-Graduating Students (students who are registered under exchange programme, short courses and research attachment) will not be issued with dependent pass. We would advise students of these categories not to bring their families to Malaysia.

## GRADUATE STUDENTS

Graduate Students who would like to bring their family are advised to do so after registration at USM. Family members also require visa approval before coming to Malaysia. For application of visa, please submit the following :

2 certified photostat copies of passport (inclusive of the front page, hard cover and all the used pages)

Marriage Certificate  
 Birth Certificates for children  
 2 passport-size photographs

Family members who enter Malaysia before receiving the dependent visa from Malaysia, is required to pay a sum of MYR500.00 for each person, over and above the normal fees for dependent visa.

### **EXTENSION OF STUDENT PASS/DEPENDENT PASS/PERMISSION TO STUDY**

1 Application for extension of Student Pass/Dependent Pass/Permission to Study must be made through the IPS office at least one month before expiry of the said pass. The application must be enclosed with form IM.38 and IM.55 duly filled and signed, a photocopy of the passport, the passport and cash (please refer to the pass and visa charges as above). Any penalty imposed by the Immigration office for overstay or any other penalties must be borne by the applicant.

2 Students who have reached the maximum period of candidature, must first apply for extension of study and approved by the School first before any extension of Student Pass can be made.

3 Students whose validity period of their passport is expiring, must first apply for renewal of validity period of the passport before extension of Student Pass can be made.

### **OTHER INFORMATION REGARDING VISA**

¾ No entry visa is needed for nationals of Commonwealth countries except for Bangladesh, India, Pakistan, Sri Lanka and Nigeria.

¾ Nationals from Republic of Ireland, Switzerland, Netherlands, San Marino and Liechtenstein do not require entry visa.

- ¾ No visa is required for social/business visit ***not exceeding three months*** for nationals of Albania, Argentina, Austria, Bahrain, Belgium, Bosnia Herzegovina, Brazil, Chile, Croatia, Cuba, Czech Republic, Denmark, Egypt, Finland, France, Germany, Hungary, Iceland, Italy, Japan, Jordan, Kirgystan, Kuwait, Lebanon, Luxembourg, Norway, Oman, Peru, Poland, Qatar, Romania, Saudi Arabia, South Arabia, South Korea, Spain, Sweden, Slovakia, Tunisia, Turkey, Turkmenistan, U.A.E., Uruguay and Yemen.
- ¾ No entry visa is required for U.S.A. citizens visiting Malaysia for social, business or academic purposes (except for local employment).
- ¾ No entry visa is required for social/business visit of ***not exceeding one month*** for nationals of all ASEAN countries, Hong Kong SAR, Macau SAR, British National Overseas (BNO) and North Korea. For a stay exceeding one month a visa will be required for nationals of Brunei, Singapore and Vietnam.
- ¾ No entry visa is required for ***a stay not exceeding 14 days*** for nationals of Afghanistan, Iran, Iraq, Libya, Syria, Macau (Travel Permit) and Portugal Alien Passport.
- ¾ Nationals of Bangladesh, India, Pakistan, Sri Lanka, Nigeria, Taiwan, Myanmar, Nepal, Bhutan, People's Republic of China, Certificate of Identity (CI) holders, Laisser Passer holders and Titre De Voyage holders ***must obtain a visa before entering Malaysia.***  
¾ Nationals of Israel and Yugoslavia are required to apply for Special Approval from the Ministry of Home Affairs before entering Malaysia.
- ¾ Other countries that are not listed in any of the categories do not require visa for social/business visit for ***a stay of not exceeding one month.***
- ¾ Regulations are subject to changes.

[Except for the duration stated above, accompanying family who would like to stay during the period of candidature of the student, must apply for visa from the Malaysian Embassy, otherwise the JP visa for each family member will be enforced]

#### (D) Processing Office

The application for visa is usually submitted to the Immigration Department in Penang, Malaysia and the processing period is about one month from the day the International Office of Universiti Sains Malaysia receives a student's document. Some applications have to be submitted to the Head Office in Kuala Lumpur and the processing period is longer and usually takes about two months. This is particularly so for students from Pakistan, Bangladesh and India who are above 21 years old.

### **HEALTH REGULATIONS**

- . Cholera vaccination is not required for travellers entering Malaysia. Visitors arriving from Yellow Fever Endemic Zones and other affected areas are required to present International Health Certificates showing Yellow Fever vaccination. This regulation does not apply to children below the age of one.
- . Students are required to undergo a medical check-up in their home country. The report of Health Examination must be submitted to the University's Health Center for endorsement before registration.

## INFORMATION ON VISA MATTERS

For further information on visa matters please contact the

USM International  
Universiti Sains Malaysia  
Tel. No: 604-653 2770/653 2774/653 2492  
Email: Ms.Farah Man at [farah\\_man@notes.usm.my](mailto:farah_man@notes.usm.my) or  
Ms. Asma Awie at [asmaawie@notes.usm.my](mailto:asmaawie@notes.usm.my)